



<b>COURSE TITLE</b>	: SHELL RETAIL SAFETY PASSPORT - BASIC FIRST AID AND FIRE FIGHTING	<b>COURSE CODE</b>	: SRSP
<b>COURSE DURATION</b>	: 1-day(s) / 7.50-hour(s)	<b>COURSE LEVEL</b>	: Basic
<b>COURSE CATEGORY</b>	: Induction	<b>VALIDITY</b>	: 2 years
<b>HRD CORP SCHEME</b>	: Claimable		
<b>COURSE FEE</b>	: RM180.00		

**1. OBJECTIVE(S):**

At the end of the course, the participant will be able to:

- i. Raise awareness and compliance to onsite safety standards.
- ii. Describe the Occupational Safety, Health and Environment legislation and general rules in regards to petrol station.
- iii. Identify hazards and its risk related to SHELL petrol station such as fire safety, first aid and ERP.
- iv. Elaborate the preventive measures to be taken and practice while at work.
- v. Elaborate to create safety heroes culture among petrol station staffs and retailer.

**2. TARGET GROUP(S):**

- i. Petrol Station Workers (Site Heroes).
- ii. Staff at Petrol Station.
- iii. SHELL staff.

**3. ENTRY REQUIREMENT(S):**

- i. Able to read and write in Bahasa Melayu or English.

**4. TOPIC(S):**

- i. Life Saving Rules & Go to Safety Point (GTSP).
- ii. Legal Requirement.
- iii. Hazard and Risk at the Petrol Station (Lesson Learned from Accident) & Emergency and Response Plan.
- iv. Basic First Aid Responder.

**5. LIST OF REFERENCE BOOK(S):**

- i. Occupational Safety and Health Act 1994.




**6. LIST OF TEACHING AID(S):**

- i. LCD projector.
- ii. Computer / laptop.
- iii. White board with accessories.
- iv. Flip chart with accessories.
- v. First aid kit.
- vi. Compression manikin.

**7. LIST OF CLASSROOM ACTIVITIES:**

- i. Lecture.
- ii. Group discussion.
- iii. Practical - Basic first aid responder and firefighting.

	<b>NATIONAL INSTITUTE OF OCCUPATIONAL SAFETY AND HEALTH</b>		
	COURSE SCHEDULE		
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**TAJUK KURSUS: SHELL RETAIL SAFETY PASSPORT - BASIC FIRST AID AND FIRE FIGHTING**

**HARI PERTAMA**

MASA	JAM	TOPIK	PENGAJAR/FASILITATOR
0830 - 0900	0.50	Pendaftaran	NIOSH
0900 - 0930	0.50	Pengenalan SRSP	
0930 - 1000	0.50	Topik 1: • Peraturan Menyelamatkan Nyawa • <i>Go To Safety Point (GTSP)</i>	
1000 - 1030	0.50	Topik 2: Undang-Undang Keselamatan dan Kesihatan Pekerjaan	
1030 - 1045	0.25	MINUM PAGI	
1045 - 1100	0.25	Penilaian Berterusan	
1100 - 1145	0.75	Topik 3: • Hazard dan Risiko di Stesen Minyak (Pengajaran dari Kemalangan) • Pelan Tindakan Kecemasan	
1145 - 1200	0.25	Penilaian Berterusan	
1200 - 1300	1.00	Topik 4: Asas Pertolongan Cemas (Teori)	
1300 - 1400	1.00	MAKAN TENGAHARI	
1400 - 1600	2.00	Praktikal Asas Pertolongan Cemas	
1600 - 1615	0.25	MINUM PETANG	
1615 - 1630	0.25	Penilaian Berterusan	
1630 - 1800	1.50	Praktikal Pengendalian Pemadam Kebakaran	
	<b>7.50</b>	<b>TAMAT KURSUS</b>	